SYMMES VALLEY LOCAL SCHOOL DISTRICT REQUEST FOR FIELD TRIP TO OFF CAMPUS ACTIVITY

SCHOOL BUILDING_____ DATE _____

CLASS OR GROUP_____ MEANS OF TRANSPORTATION_____

MEAL STOP YES / NO LOCATION OF STOP_____

DESTINATION _____

TIME OF DEPARTURE _____ TIME OF RETURN _____

NUMBER OF STUDENTS> _____ TEACHERS> _____ CHAPERONS> _____

*EDUCATIONAL PURPOSE _____

_____

SIGNATURE OF TEACHER OR SPONSOR_____DATE _____

ACCOUNT FINANCING THE TRIP _____

_____APPROVED _____NOT APPROVED {COMMENTS}_____

SIGNATURE OF BUILDING PRINCIPAL_____DATE_____

_____APPROVED ____NOT APPROVED {COMMENTS}_____

SIGNATURE OF SUPERINTENDENT _____DATE_____

APPLICATION MUST BE PRESENTED TEN (10) DAYS PRIOR TO DEPARTURE DATE TO BUILDING PRINCIPAL. A COMPLETE LIST OF PARTICIPATING STUDENTS MUST BE FILED WITH THE BUILDING PRINCIPAL BEFORE DEPARTING.

***OHIO REGULATIONS 3301-83**